



Taylor Public Library

National Voter Registration Act (NVRA) Implementation Plan

1. Agency Coordinator

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Technology Librarian
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801 Vance St.
Taylor, TX 76574

2. Taylor Public Library has been designated by the Secretary of State (SOS) to provide voter registration services through the following agency divisions and/or services:

Taylor Public Library

3. Basic overview of procedures:

a. Distribution:

Location, method, and frequency of distribution

- Library patrons are offered a voter registration card when applying for a library card in the building. Patrons who apply online are offered a voter registration card when receiving their library card.
- Library patrons are offered a voter registration card when renewing their library card.
- Library patrons are offered a voter registration card when they update their address information on their library card.
- Voter registration cards are also available in the library year-round via a public display.

Forms and materials used

The Taylor Public Library distributes postage paid Texas voter registration applications obtained from the Texas Secretary of State's Office.

Inventory ordering procedures

When the supply of voter registration forms is low we order more using the Online Voter Registration Application Order Form found on the Texas Secretary of State website - <https://www.sos.state.tx.us/elections/laws/texas-public-libraries.shtml>

Completed delivery procedures

If the applicant submits the completed voter registration application to a library employee (rather than take the application home) a Taylor Public Library employee will submit the form to the Williamson County elections office, 301 SE Inner Loop, Georgetown, TX 78626, no later than the 5th day after the application is submitted to a library employee.

Implementation tracking

We will add a column on our daily tally sheet to record the number of voter registration cards which we hand out. We will count the number of voter registration cards on the public display once a week so we can determine how many have been taken.

Additional assistance provided to applicants

If an applicant questions a library employee regarding filling out the voter registration form, the employee will answer based on the training they have received and in accordance with the Texas Election Code.

b. Change of address:

The library staff will advise voters who need to change their address to fill out a voter registration card and mark the “Change of address, Name, or Other Information” box.

c. Mail/Telephone Services:

The library staff will provide postage paid Texas voter registration applications obtained from the Texas Secretary of State’s Office for mail in registrations. Staff will supply the website for the Secretary of State voting information - <https://www.votetexas.gov/> as well as the E-mail address: elections@sos.texas.gov and toll free phone number: 800.252.VOTE(8683)

4. Training:

Library staff will be given training material annually.

5. Date of Implementation:

The National Voter Registration Act will be implemented at the Taylor Public Library on October 1st 2021.

6. Hours / Locations of service:

Taylor Public Library location is 801 Vance Street, Taylor TX, 76574

phone: 512-352-3434

Usual library hours

Monday – Wednesday 10:00 am – 6:00 pm

Thursday 10:00 am – 8:00 pm

Friday 10:00 am – 6:00 pm

Saturday 10:00 am – 2:00 pm

7. Agency Contact Information:

512-352-3434

library.programs@taylortx.gov