



Special Enrollment Period

March 28 - April 6, 2020

This notice contains important information about a change to your enrollment rights under your employer's group health plan (the Plan).

This notice amends your Evidence of Coverage (EOC) and cafeteria plan document (as applicable) by changing your plan's enrollment and benefit election provisions. The changes are effective April 1, 2020.

- a. Your employer is offering employees who have not enrolled in the Plan a *Special COVID-19 Enrollment Opportunity*. For the period of time described below, employees who did not previously enroll in the Plan will be allowed to elect coverage.
- b. Employees who previously elected self-only coverage will be able to change their election to include eligible dependents, such as spouses and children, provided they are enrolled in the same coverage that you are enrolled in under the Plan.
- c. This is not an open enrollment period where all covered employees may change their existing benefit election. It is limited to the situations described in sections (a) and (b) above.

If you wish to elect coverage under the *Special COVID-19 Enrollment Opportunity*, you will have from March 28, 2020 to April 6, 2020 to make the election. Coverage will be effective as of April 1, 2020, provided your employer receives your properly completed enrollment form and any required contribution for coverage during the special one-time enrollment period.

This Special One-Time Enrollment Opportunity expires on April 6, 2020.

For more information, contact your Employer.