



ADDENDUM

Covering

CLARIFICATIONS AND/OR MODIFICATIONS

Date Issued: October 29, 2019

Addendum No. 1 to original document titled "RFQ 522-2020-01 Comprehensive Plan and Impact Fee Study"

RFQ Number: 522-2020-01

INTENT

1. This addendum is issued in order to provide for clarifications and/or modifications to the above referenced Request for Qualification (RFQ), or provide additional information intended to clarify the procurement process. Where provisions of the following information differ from those of the original document stated above, this addendum shall govern and take precedence. Acknowledgement of this addendum shall be made in the Cover Letter (see RFQ Section 6.3 Cover Letter) required as part of each Offeror's submittal. ***An Offeror's failure to acknowledge all addenda to the subject RFQ may render that Offeror's submittal non-responsive.***

PURPOSE

2. After receiving inquiries based upon the City's request for a fee estimate and concerns that providing the estimate may not be consistent with Government Code Section 2254, the City has chosen to eliminate the requirement to provide a fee estimate and has updated the evaluation and award criteria to reflect that change.
3. The City of Taylor, TX does hereby modify the original document Section 6 – RESPONSE REQUIREMENTS, Sub-Section 10 – FEE ESTIMATE:

Change From:

~~6.10 FEE ESTIMATE [Tab #7]~~

~~Based upon the scope described in the RFQ, provide an estimation of fees itemized by major tasks of the project. It is understood that the final scope and fee will be negotiated with the firm that is selected for the project.~~

Change To:

[Removed From Document]



4. The City of Taylor, TX does hereby modify the original document Section 7 – RESPONSE CONTENT AND FORMAT:

Change From:

7.0 RESPONSE CONTENT AND FORMAT

Required Components (defined above in section 6):

- Title Page
- Tab 1 – Cover Letter & Table of Contents
- Tab 2 – Firm Qualifications and References
- Tab 3 – Project Team and Qualifications
- Tab 4 – Knowledge of the City of Taylor
- Tab 5 - Project Approach
- Tab 6 - Project Schedule
- ~~Tab 7 – Fee Estimate~~
- Flash Drive – Reference Project Deliverables, PDF of Response

Change To:

7.0 RESPONSE CONTENT AND FORMAT

Required Components (defined above in section 6):

- Title Page
- Tab 1 – Cover Letter & Table of Contents
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- Flash Drive – Reference Project Deliverables, PDF of Response

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5. The City of Taylor, TX does hereby modify the original document Section 8 – EVALUATION AND AWARD CRITERIA:

Change From:

8.0 EVALUATION AND AWARD CRITERIA

Each response will be evaluated for compliance with this RFQ and scored using the following weighted criteria.

- Firm experience and qualifications 15 Points
- Project team qualifications 20 Points
- Understanding of the City of Taylor ~~10~~ Points
- Proposed project approach and methodology ~~20~~ Points
- Project Schedule 10 Points
- Work samples and references ~~10~~ Points
- ~~Fee estimate~~ ~~15~~ Points

The City reserves the right to modify, without notice, the evaluation structure and weighted criteria to accommodate any additional considerations to serve the best interest of the City.

Change To:

8.0 EVALUATION AND AWARD CRITERIA

Each response will be evaluated for compliance with this RFQ and scored using the following weighted criteria.

- Firm experience and qualifications 15 Points
- Project team qualifications 20 Points
- Understanding of the City of Taylor 15 Points
- Proposed project approach and methodology 25 Points
- Project Schedule 10 Points
- Work samples and references 15 Points

The City reserves the right to modify, without notice, the evaluation structure and weighted criteria to accommodate any additional considerations to serve the best interest of the City.

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6. The proposal deadline remains Friday, November 8, 2019 at 2:00 p.m.
7. All other terms and conditions of the RFQ will remain the same.

END OF ADDENDUM 1