

REZONING & SPECIFIC USE PERMIT APPLICATION



City of Taylor Development Services Department

400 Porter Street, Taylor, TX 76574

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planning@taylortx.gov

Create Application through
www.mygovernmentonline.org

PLEASE ATTACH COMPLETED FORM TO ALL www.mygovernmentonline.org APPLICATIONS

PLEASE CHECK ONE:

- REZONING
- PLANNED DEVELOPMENT (PD) REZONING
- SPECIFIC USE PERMIT (SUP)

Project Description / Name: _____

Address / General Location: _____

Legal Description (subdivision or survey reference): _____

Current Zoning: _____ Property Size/Acreage: _____

Property Owner Information

Printed Name (Individual or Corporation): _____

Signature: _____

Address: _____

Phone: _____ Cell: _____ Email: _____ -

Applicant/Agent Information

Printed Name (Individual or Corporation): _____

Signature: _____

Address: _____

Phone: _____ Cell: _____ Email: _____ -

(if applicable) Applicant/Agent Affidavit

Owner Affidavit: I, as the Owner of the subject property, hereby authorize the following Applicant/ Agent to act on my behalf concerning all matters related to this development application.

Signature: _____ Date: _____

Printed Name: _____

Before me, the undersigned authority, on this day personally appeared _____ (Owner) known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that he or she executed the same for the purposes and consideration expressed and in the capacity herein stated.

Given under my hand and seal of office on this _____ day of _____, _____.

Notary Public in and for the State of Texas.

My Commission expires: _____

Applicant/Agent Affidavit: I, as representative of the property owner, have prepared this submittal to the best of my ability and have determined that the information provided in this submittal is true, complete, and accurate.

Signature: _____ Date: _____

Printed Name: _____

Address: _____

Phone: _____ Cell: _____ Email: _____

Before me, the undersigned authority, on this day personally appeared _____ (Owner) known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that he or she executed the same for the purposes and consideration expressed and in the capacity herein stated.

Given under my hand and seal of office on this _____ day of _____, _____.

Notary Public in and for the State of Texas.

My Commission expires: _____

SUBMITTAL REQUIREMENTS

ALL APPLICATIONS:

- COMPLETED APPLICATION WITH ALL REQUIRED CONTACT INFORMATION AND SIGNATURES / NOTARIZATIONS
- LETTER OF INTENT, EXPLAINING THE REQUEST, PROPERTY, PROJECT, ETC.
- GOVERNING PLAT or SURVEY OF PROPERTY WITH FULL LEGAL DESCRIPTION
- NOTE: FEES, INCLUDING THAT FOR ANY REQUIRED NOTIFICATION LETTERS, WILL BE ASSESSED UPON RECEIPT OF APPLICATION VIA www.mygovernmentonline.org.

SPECIFIC USE PERMITS:

- LETTER OF INTENT W/ OPERATIONAL SPECIFICS (Ex.: Hours or Days of Operation)
- PROPERTY OR PROJECT SITE LAYOUT/GRAPHIC DETAILING OPERATIONS, PLANNED IMPROVEMENTS, PARKING, ETC.
- ANY ADDITIONAL DOCUMENTS (Ex.: off-site Parking Agreement)

PLANNED DEVELOPMENT (PD) REZONING:

- DEVELOPMENT PLAN DOCUMENT (*STAFF TO PROVIDE TEMPLATE*)
- CONCEPT SITE LAYOUT – GRAPHIC DEPICTION OF PROPERTY/PROJECT.
- ANY ADDITIONAL DOCUMENTS (Ex.: off-site Parking Agreement)