

AGENDA

CITY OF TAYLOR, TEXAS

MOODY MUSEUM ADVISORY BOARD MEETING

November 21, 2023, at 5:30 p.m.

**114 W. 9th Street
Taylor, Texas 76574**

CALL TO ORDER AND DECLARE A QUORUM

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Commission or Board may act on with one single vote. The Chairman or a Board member may pull any item from the Consent Agenda in order to discuss and act upon it individually as part of the Regular agenda.)

1. Approve the Minutes from July 18, 2023

REGULAR AGENDA – REVIEW/DISCUSS AND/OR RECOMMEND:

2. Follow up on Salute to the Troops
3. Update on City work at the museum
4. Receive update on Curator/Docent Position
5. Discuss & make plans for Christmas at the museum
6. Discuss possible Garden Club assistance with Moody flowerbeds
7. Report from the Friends of the Moody Museum (Joe Burgess)
8. Receive update on the Louis K. Ned Fund and the Nancy Moody bequest.
9. Moody Updates (All)
10. Identify items for the next agenda.

ADJOURN

Next scheduled meeting date: Tuesday, January 16, 2023

The Board or Commission may vote and/or act upon each of the items listed in this Agenda. The Board or Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act. I certify that the notice of meeting was posted in the Taylor City Hall Lobby **before 5:30 pm on November 17, 2023, and remained posted for at least 72** continuous hours before the scheduled time of said meeting. I further certify that the following news media was notified of this meeting: Taylor Daily Press.

Posted By: Ruby Fisher

Date: 11/16/2023

Ruby Fisher, Special Event Coordinator

The Moody Museum Advisory Board meets on the third Tuesday at 5:30 p.m. in January, March, May, July, September, and November. Special meetings are called as needed.



MOODY MUSEUM ADVISORY BOARD MEETING

November 21, 2023

Guest Name (Print) Project Email Phone

Name	Position	Sign
Susan Komandosky	Chair	
Samye Turner	Vice Chair	
Cissie Pierce	Board Member	
Gracie Yanez	Board Member	
Allen David	Board Member	
Leslie Hill	Board Member	
Eloise Brackenridge	Board Member	
Terry Pierce	Board Member	
Travis Summerlin	Board Member	
Marilyn Fleming	Board Member	
Janet Curtis	Board Member	
DeAnn Stuart	Board Member	
<u>City Staff</u>		
Ruby Lou Fisher	Special Events Coordinator	
<u>Friends of the Moody</u>		
Joe Burgess	President	
	Vice – President	

MINUTES

CITY OF TAYLOR, TEXAS
MOODY MUSEUM ADVISORY BOARD MEETING
Dan Moody Museum, 114 W. 9th Street, Taylor, Texas 76574
July 18, 2023, 5:30 p.m.

MEMBERS PRESENT

Susan Komandosky
Gracie Yanez
Samye Turner
Cissie Pierce
Terry Pierce
Travis Summerlin
Eloise Brackenridge

MEMBERS PRESENT

OTHERS PRESENT

Joe Burgess, Friends of the Moody Museum Chair

MEMBERS ABSENT

Marilyn Fleming
Allen David
DeAnn Stuart

Call to order and declare a quorum

The meeting was called to order and quorum declared at 5:30 P.M.

Approve the minutes from May 16, 2023

Minutes for March 28, 2023, were approved as presented.

Follow up DAR involvement

Susan shared with the group a copy of Miss Mary's application for DAR membership and her supplemental application listing a second ancestor who had served in the American Revolution. The DAR members asked that a copy be displayed alongside Miss Mary's DAR pin.

Follow-up on Pounds of Plenty Event

The Pounds of Plenty event June 24 brought in 1220 pounds of food with the largest amount be donated by Julie Downs of Tierra Grande Real Estate and \$2950 in monetary donations with the largest donation from Baylor Scott & White's Taylor location.

It was suggested that we ask permission of the City Council to present the trophies to the two winners at an upcoming City Council meeting, perhaps during the Citizen Input period.

Discuss & make plans for Free Museum Day in Temple

Susan reported that the Moody was registered for the event on Sept. 9 10 a.m.-2 p.m. The Temple Library who is hosting the event will provide a six-foot table and two chairs for each participating museum.

Discuss & make plans for November's Salute to the Troops

Marilyn suggested in a text message to Susan that we honor Korean War veterans and those who have served in Korea since then. The war officially ended July 27, 1953, 70 years ago this year. The board members endorsed that idea. All veterans will be invited to create and display shadow boxes as they have been in the past. Those who served in Korea will be our special honorees. Terry will reach out to chaplains who work with veterans to try to locate veterans of the Korean conflict. Susan will reach out to the American Legion and ask their help and Marilyn will reach out to the local Veterans Service Office. There was discussion of how we might obtain a list of local veterans who served in Korea. There was also discussion of who we might get as a speaker for that day.

Update on City work at the museum: wallpaper, air conditioner

Susan shared a report from Carrie Orts. The downstairs air conditioner has been repaired. Some of the wallpaper has come in but Eulenfeld is still waiting for the wallpaper for the bedroom. Susan also reported some repairs had been done on the porch railing prior to the Pounds of Plenty event.

Report from the Friends of the Moody Museum

Joe said that since this is the 100th anniversary of the Klan trial he will try to recruit Ken Anderson, author of “Dan Moody, Crusader for Justice,” to speak at the museum this fall. That event could be the kickoff to a resumption of our Story Nights. Joe is also working with the Williamson County Historical Commission and the Williamson Museum for the Moody to co-host a showing of “Klan on Trial,” the DVD that was created several years ago about the Klan trials. The showing will be in the original courtroom and tickets will be limited due to the capacity of the space. Joe also reported the Palace Theater was negotiating to perform the “You Can’t Do That Dan Moody Play” in the historic courtroom in the fall.

Receive update on the Louis K. Ned Fund & the Nancy Moody bequest

In packet

Moody Updates

Susan told the group that David Wolbrueck has offered the museum a display case formerly used at Taylor Paint and Hardware. The piece is of an appropriate historical age to fit nicely into the museum’s Taylor History Room and allow for more items to be displayed.

Identify items for the next agenda

- Follow up on Museum Day
- Discuss & make further plans for November’s Salute to the Troops
- Update on City work at the museum
- Discuss & make plans for Christmas at the museum

Adjourn

Meeting was adjourned

Carrie Orts
Development Services Administrative Assistant

Susan Komandosky
Chair, Moody Museum

MUSEUM CURATOR/DOCENT – DAN MOODY MUSEUM

Position Details

Position Location

Moody Museum – Taylor, Texas

Position Type

Part Time | Contract (does not qualify for city benefits)

Salary Range (average is 16)

\$15.00 - \$20.00/ hr for 9 – 12 hr/week

Description

Prepares and maintains museum exhibits. Maintains and catalogs museum assets. Stewards the museum and communicates museum needs to responsible parties to ensure presentability of museum. Provides tours to patrons. Assist with grant writing for museum projects.

Responsibilities

- Assists in all of the museums' varied activities including, but not limited to, the care of the collection, exhibitions, acquisitions, publications, patron group, and any other projects related to the department.
- Maintains collection
- Drives cataloguing the museum's collection. This includes writing catalogue, didactic, and label copy
- Respond promptly to guest questions or needs including communicating concerns or challenging situations to the appropriate supervisory level.
- Communicate and engage with guests in a friendly, courteous, and professional manner. Provide memorable interactions with guests.
- Narrate and present an informative and engaging tour of the Dan Moody Museum to educate and inspire guests. Develop and maintain an informed level of knowledge of content presented on the tour.
- Perform other duties as assigned

Qualifications

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Cataloging materials utilizing PastPerfect Museum Software, or similar cataloging system
- General Texas history
- Grant Writing

Ability to:

- Ability to learn and effectively present a large amount of information in an engaging manner.

- Strong interpersonal skills with the ability to communicate in a courteous and professional manner. A genuine desire and willingness to provide an excellent guest experience and proactively interact and engage with guests
- Be available in person for 10 – 12 hours a week, with at least 4 hours on Fridays
- Ability to learn and effectively present a large amount of information in an engaging manner.

ACCEPTABLE EXPERIENCE AND TRAINING:

- Relevant higher education course work – such as Texas history, political science, or preservation sciences
- Previous customer service work experience

PREFERED EXPERIENCE AND TRAINING:

- Degree in Museum Studies, Library Studies, or History
- Previous museum work experience

MOODY Louis K Ned Fund 100-100-108

Period	Activity	Balance	Encumbrance	Prior Year Encumbrance	Encumbrance Total
Prior Year		202,054.84		0.00	
October	489.59	202,544.43	0.00	0.00	0.00
November	592.44	203,136.87	0.00	0.00	0.00
December	684.60	203,821.47	0.00	0.00	0.00
January	735.82	204,557.29	0.00	0.00	0.00
February	704.87	205,262.16	0.00	0.00	0.00
March	803.08	206,065.24	0.00	0.00	0.00
April	817.69	206,882.93	0.00	0.00	0.00
May	886.83	207,769.76	0.00	0.00	0.00
June	866.89	208,636.65	0.00	0.00	0.00
July	906.07	209,542.72	0.00	0.00	0.00
August	942.75	210,485.47	0.00	0.00	0.00
September	918.73	211,404.20	0.00	0.00	0.00
Adjusting	0.00	211,404.20	0.00	0.00	0.00
Over 1 Oct	0.00	211,404.20	0.00	0.00	0.00
Over 2 Nov	0.00	211,404.20	0.00	0.00	0.00
Over 3 Dec	0.00	211,404.20	0.00	0.00	0.00
Projected		0.00			

MOODY Nancy Moody Dontation

100-100-113

Period	Activity	Balance	Encumbrance	Prior Year Encumbrance	Encumbrance Total
Prior Year		21,490.44		0.00	
October	53.56	21,544.00	0.00	0.00	0.00
November	63.95	21,607.95	0.00	0.00	0.00
December	73.07	21,681.02	0.00	0.00	0.00
January	78.14	21,759.16	0.00	0.00	0.00
February	75.10	21,834.26	0.00	0.00	0.00
March	85.50	21,919.76	0.00	0.00	0.00
April	86.45	22,006.21	0.00	0.00	0.00
May	93.54	22,099.75	0.00	0.00	0.00
June	91.79	22,191.54	0.00	0.00	0.00
July	96.58	22,288.12	0.00	0.00	0.00
August	100.45	22,388.57	0.00	0.00	0.00
September	97.92	22,486.49	0.00	0.00	0.00
Adjusting	0.00	22,486.49	0.00	0.00	0.00
Over 1 Oct	0.00	22,486.49	0.00	0.00	0.00
Over 2 Nov	0.00	22,486.49	0.00	0.00	0.00
Over 3 Dec	0.00	22,486.49	0.00	0.00	0.00
Projected		0.00			