

**City of Taylor**  
**Regular City Council Meeting**  
**Taylor City Hall, Council Chambers, 400 Porter Street**  
**March 14, 2019 at 6:00 p.m.**

Mayor Brandt Rydell declared a quorum and called the meeting to order at 6:00 p.m. with the following present:

Council Member Dwayne Ariola  
Council Member Robert Garcia  
Council Member Mitch Drummond  
Mayor Pro Tem Christine Lopez

Jeff Jenkins, Interim City Manager  
Ted Hejl, City Attorney  
Dianna Barker, City Clerk

**INVOCATION** – Father Alberto Borrueal gave the invocation.

**PLEDGE OF ALLEGIANCE**

**CAR SHOW PROCEEDS CHECK PRESENTATION** – Brad Duncan, Chairman of the Main Street Car Show, presented a check resulting from proceeds at the 2018 Car Show to Good Life.

**CITIZENS COMMUNICATION**

Wilbert Vorwerk, 3000 Davis St. – concerned about the look of the cemetery. Roads need to be paved and stones need to be reset. Also concerned about discrepancy in speed limits around town.

**BOARDS & COMMISSION PRESENTATION**

**1. Update from Animal Control Board.**

Melanie Rathke, Chairman of the Animal Control Board, briefly went over what the Board has accomplished in 2018 and what they are looking to do in 2019.

*Motion was made by Councilmember Garcia to receive the Animal Control and Appeals Board presentation as presented. Motion was made by Councilmember Drummond. Motion carried unanimously.*

**CONSENT AGENDA**

- 2. Approve minutes from the February 28, 2019 regular City Council meeting and the March 7, 2019 special called City Council meeting. (Dianna Barker)**
- 5. Consider approval of the submission of a grant application to the Department of Homeland Security – FEMA for FY 2018 Staffing for Adequate Fire and Emergency Response (SAFER) grant program. (Chief Ekiss)**

Councilmember Garcia asked to pull items 3 and 4 for separate consideration so that he could abstain from voting due to him being on the Main Street Board.

*Motion was made by Mayor Pro-Tem Lopez to approve consent agenda items 2 and 5 as presented. Motion was seconded by Councilmember Ariola. Motion carried unanimously.*

3. **Approve Resolution R19-06 regarding temporary street closures for Main Street activities and events in 2019. (Debbie Charbonneau)**
4. **Approve request from Main Street Advisory Board to sell wine and beer and to allow consumption throughout the festival area for the 2019 Blackland Prairie Days and the Main Street Car Show (Debbie Charbonneau)**

*Motion was made by Mayor Pro-Tem Lopez to approve consent agenda items 3 and 4 as presented. Motion was seconded by Councilmember Drummond. Motion carried 4 to 1 with Councilmember Garcia abstaining.*

Mayor Rydell moved item #10 up on the agenda to accommodate Chief Baum's family.

**10. Confirm Fire Chief Appointment.**

Jeff Jenkins read a brief bio and introduced Daniel Baum as the new Fire Chief. Chief Baum's start date will be April 22, 2019. Mr. Jenkins also recognized outgoing Fire Chief Pat Ekiss for his service and commitment to the City of Taylor.

*Motion was made by Councilmember Ariola to confirm the appointment of Daniel Baum as Fire Chief for the City of Taylor. Motion was seconded by Councilmember Garcia. Motion carried unanimously.*

**PUBLIC HEARING/ORDINANCES**

6. **Consider introducing Ordinance No. 2019-08 establishing a records and information management program and re-adopt the Texas State Library and Archives Commission retention schedules.**

Dianna Barker, City Clerk, introduced an ordinance that replaces an Ordinance from 1991 establishing a Records Management Program/Policy and re-adopting the necessary retention schedules from the Texas State Library and Archives Commission (TSLAC). Since the state regulations regarding the retention and handling of government documents and retention periods for those documents have been updated, the city's ordinance needs to be updated. Also presented was a Records Management Program/Policy that reflects state regulations and adopt the necessary retention schedules.

The City Attorney read the caption of the ordinance.

**ORDINANCE 2019-08**

**AN ORDINANCE PROVIDING FOR THE ESTABLISHMENT OF A RECORDS AND INFORMATION MANAGEMENT PROGRAM FOR THE CITY OF TAYLOR, TEXAS; DESIGNATING THE CITY CLERK AS THE RECORDS MANAGEMENT OFFICER AND PROVIDING OWNERSHIP OF MUNICIPAL RECORDS; PROVIDING FOR DESTRUCTION OF ORIGINAL PUBLIC RECORDS AND FOR ALL OTHER MUNICIPAL RECORDS, REPEALING ALL ORDINANCES IN CONFLICT HERewith TO THE EXTENT OF SUCH CONFLICT; PROVIDING A SAVINGS CLAUSE AND CONTAINING OTHER PROVISION RELATING OT THE SUBJECT AND DECLARING AN EMERGENCY IN ITS ENACTMENT.**

Ordinance was introduced. No action was taken.

7. **Consider introducing Ordinance No. 2019-12 amending Ordinance 2013-01 to change the number of board members on the Parks & Recreation Board from 12 to 8 (7 members + 1 student member).**

Dianna Barker, City Clerk, introduced Ordinance 2019-12 and stated that at the February 28, 2019 City Council meeting, Council requested staff to research the process of reducing the total number of Parks & Recreation Board members from 12 members (11 regular + 1 student) down to 8 members (7 regular + 1 student), reducing the total number of members to 9 regular members + 1 student member for the first year or until the next scheduled appointments, then reducing the total number of members to 7 regular members + 1 student member for the second year and thereafter. Councilmember Garcia stated he feels the Council is moving too fast on the reduction of members, and if the Council decided to reduce the number of members that it not take effect until January 2020. Mayor Pro-Tem Lopez stated the reduction of members is due to attrition, not necessarily the members' attendance at the meetings.

The City Attorney read the caption of the ordinance.

**ORDINANCE NO. 2019-12**

**AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS, AMENDING ORDINANCE 2013-01 ESTABLISHING THE PURPOSE, COMPOSITION AND TERM OF THE PARKS AND RECREATION ADVISORY BOARD BY ELIMINATING SEATS, REDUCING THE NUMBER OF BOARD MEMBERS FROM 11 TO 7 PLUS A STUDENT REPRESENTATIVE; PROVIDING A SAVINGS CLAUSE.**

Ordinance was introduced. No action was taken.

8. **Consider introducing Ordinance No. 2019-13 amending Ordinance 98-28, changing the number of board members on the Main Street Advisory Board from 11 to 7, and changing specific professional positions to 'preferred' professional positions.**

Dianna Barker, City Clerk, introduced Ordinance 2019-13 and stated that at the February 28, 2019 City Council meeting, Council requested staff to research the process of reducing the total number of Main Street Advisory Board members from 11 members down to 7 members, and to change specific professional positions to 'preferred' professional positions. The reduction in the number of Board members is to create a more manageable Board.

The City Attorney read the caption of the ordinance.

**ORDINANCE NO. 2019-13**

**AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS, AMENDING ORDINANCE 98-28 ESTABLISHING THE PURPOSE, COMPOSITION AND TERM OF THE MAIN STREET ADVISORY BOARD BY REDUCING THE NUMBER OF BOARD MEMBERS FROM ELEVEN TO SEVEN; AND BY PROVIDING LANGUAGE FOR SPECIFIC PROFESSIONAL POSITIONS; PROVIDING A SAVINGS CLAUSE.**

Ordinance was introduced. No action was taken.

9. **Consider a petition for voluntary annexation by SJPW Ranch Investments, LLC. and introduce Ordinance 2019-10 annexing a tract of land 54.04 acres, more or less, in size generally located at the northeast intersection of FM 619 and CR 412.**

Tom Yantis, Development Services Director, stated the City received a petition for voluntary annexation for the subject property from SJPW Ranch Investments. Staff recommended accepting the petition and introducing the ordinance annexing the property.

The City Attorney read the caption of the ordinance.

**ORDINANCE NO. 2019-10**

**AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS PROVIDING FOR THE ANNEXATION OF THE TRACT OF LAND HEREINAFTER MORE SPECIFICALLY DESCRIBED BY METES AND BOUNDS TO THE CITY OF TAYLOR, TEXAS FOR ALL MUNICIPAL PURPOSES; AND LOCATED WITHIN THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF TAYLOR, TEXAS; PROVIDING FOR EXTENSION OF THE CORPORATE LIMITS OF THE CITY OF TAYLOR, TEXAS, TO INCLUDE THE ANNEXED TRACT; PROVIDING FOR PARTIAL INVALIDITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR SAVINGS; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR FILING WITH THE WILLIAMSON COUNTY CLERK; AND PROVIDING AN EFFECTIVE DATE.**

Ordinance was introduced. No action was taken.

**REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION**

11. **Presentation regarding the proposed RCR Rail Park Taylor.**

Tom Yantis, Development Services Director, introduced Mark Sjolander and Hydie McAlister, the developer of the proposed RCR Rail Park Taylor. Ms. McAlister gave a pre-development presentation of the Rail Park. They hope to break ground in 60 days and have stage one complete by early fall.

*Motion was made by Mayor Pro-Tem Lopez to receive the RCR Rail Park presentation as presented. Motion was seconded by Councilmember Drummond. Motion carried unanimously.*

The Council took a break at 7:00P.M.

The Council reconvened at 7:10P.M.

12. **Consider fund projects for Street Rebuilds, Downtown Streets, Utility and MDUS projects.**

Jim Gray, Public Works Director, stated this item is related to the 2019 Infrastructure Bond, and specifically identified needs for street reconstruction, drainage improvements, and utility improvements. Staff presented a list of priority projects and recommended council approve the selection of priority projects as presented for 2019 Infrastructure Bond issuance.

Dan Franz with Halff Associates briefly went over the drainage improvements portion of the presentation and recommended projects for Edmonds St. Phase 2 & 3, 1<sup>st</sup> Ave, Royal St., Walnut, and McLain Street.

Jacob Walker with HDR Engineering went over the Street Rebuild and Utility Bond portions of the presentation and gave a ranking of streets recommended for reconstruction; portions of N. Lynn St., W. Lake Dr., Wabash St., 3<sup>rd</sup> St., Edmond St. phase 2 & 3.

*Motion was made by Mayor Pro-Tem Lopez to approve the selection of priority projects as presented for 2019 Infrastructure Bond issuance. Motion was seconded by Councilmember Garcia. Motion carried unanimously.*

**13. Consider amending the contract with Westar Construction to add additional street work on 3<sup>rd</sup> Street.**

Jacob Walker with HDR Engineering stated that due to multiple utility relocations in the last year, the ½ block segment of 3<sup>rd</sup> Street from Porter Street to 210 feet east, beyond the Skate Park needs to be reconstructed. An exhibit demonstrating the proposed reconstruction limits and geometry was presented. Utilizing Westar to construct this portion of 3<sup>rd</sup> Street provides construction cost savings since Westar is still mobilized and on-site at the Skate Park. HDR recommended amending contract with Westar Construction through Change Order to the 2018 Skate Park Project to include reconstruction of ½ block of 3<sup>rd</sup> Street near the Skate Park for \$118,052.00.

*Motion was made by Mayor Pro-Tem Lopez to amend the contract with Westar Construction through Change Order to the 2018 Skate Park Project to include reconstruction of ½ block of 3<sup>rd</sup> Street near the Skate Park for \$118,052.00. Motion was seconded by Councilmember Garcia. Motion carried unanimously.*

**14. Receive Comprehensive Annual Financial Report (CAFR) for FY 2017/2018.**

Rosemarie Dennis, Finance Director, introduced Mike Brooks, auditor with Brooks Watson & Company. Mr. Brooks presented the results of the audit and responded to questions the Council had in reference to the audit process and the financial information in the CAFR. The City received an Unmodified Opinion, which is the highest level of assurance. Staff recommended the Council receive and accept the report as presented.

*Motion was made by Councilmember Ariola to receive the CAFR report as presented. Motion was seconded by Councilmember Garcia. Motion carried unanimously.*

**15. Receive update on ATMOS Right-of-Way clearance project.**

This item was postponed until April 25, 2019.

**16. Staff report on upcoming spring city-wide and neighborhood cleanup.**

Tom Yantis, Development Services Director, stated the Neighborhood Clean Up will be from 8:00 am until noon on Saturday, April 13<sup>th</sup>. Items accepted or not accepted will be on the city's website. The neighborhood selected for the Neighborhood Clean Up is Maple and S. Doak Street from Pecan Street to W. Rio Grande Street. The Clean Up will involve local residents, volunteers from

civic groups and religious organizations, City staff, and businesses who are available to help that day.

*Motion was made by Councilmember Ariola to receive the spring city-wide and neighborhood cleanup report as presented. Motion was seconded by Mayor Pro-Tem Lopez. Motion carried unanimously.*

**17. Discussion and possible direction to staff regarding surplus city-owned property.**

Tom Yantis stated staff has completed an inventory of all city-owned property and has identified 17 properties that may be considered as surplus. Staff is seeking direction from Council on the disposition of those properties currently owned by the City, but which are not needed for municipal purposes. Staff is also seeking direction on any parameters that the Council would like to set for how the properties are sold and any restrictions on the use of the properties after sale.

Debbie Hoffman with Habitat for Humanity stated her organization would be interested in working together with the city to utilize the properties for affordable housing.

Council gave direction to Mr. Yantis to sit down with Ms. Hoffman and the Housing Authority to discuss which properties they would be interested in and then come back to Council about the remaining properties. No action taken.

Mayor Rydell read the executive session meeting announcement and adjourned into executive session at 8:59p.m.

**Executive Session I.** The Taylor City Council will conduct a closed executive meeting under Section 551.087 of the Texas Government Code in order to (1) discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision.

- a. Project 63349

**Executive Session II.** The Taylor City Council will conduct a closed executive meeting under Section 551.071 of the Texas Government Code in order to meet with its City Attorney on a matter in which the duty of the Attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas authorize and allow such a closed meeting and which Rules conflict with the Texas Open Meetings Act.

- a. Windy Ridge

The Council reconvened into regular session at 9:25p.m.

No action was taken.

ADJOURN

With no further action Mayor Rydell declared the meeting adjourned at 9:25p.m.

A handwritten signature in blue ink, appearing to read 'Brandt Rydell', written over a horizontal line.

Brandt Rydell, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read 'Dianna Barker', written over a horizontal line.  
Dianna Barker, City Clerk

