DEADLINE:
2nd Wednesday
of every month

PAINT REIMBURSEMENT GRANT PROGRAM

Application Instructions

Taylor Main Street seeks to improve the image of downtown through the assistance in painting funds of commercial building facades located in the Downtown Redevelopment Area. As an economic incentive, Taylor Main Street has designed the following paint reimbursement grant program.

PAINT REIMBURSEMENT GRANT DETAILS (please read carefully):

The Taylor Main Street Paint Reimbursement Grant Program is set up as a single payment reimbursement to property owners per building/business, and in some situations, tenants. **Grants are available for up to $500, on a 50/50 matching basis with a cap of $500 per grant ($1,000+ total project).** Grant funds focus on exterior work on storefronts (visible to the traveling public), on commercial buildings located in the Downtown Redevelopment Area (see attached map). Grants are available each year, on a first come, first serve basis until total funds are depleted. No grants will be awarded for work that has already been done. If awarded a Paint reimbursement grant, any deviation from the approved grant project may result in the total or partial withdrawal of the grant. *If you have any questions, please contact the Taylor Main Street Manager at 512/352-5448. Thank you!*

1. ***Determine eligibility:*** Discuss project plans with Taylor Main Street Manager and set up an appointment for free assistance in selecting paint, and color schemes for building façade through the Taylor Main Street Design Committee.
2. ***Fill out paint reimbursement grant application form and sign the agreement form.*** Color samples of all final paint selections must be included with the application to be reviewed by the Taylor Main Street Design Committee and approved by the Taylor Main Street Advisory Board. Obtain written proposals on all project work from contractors. Self-contracted work will be reimbursed for actual legitimate expenses, excluding labor.
3. ***Return the completed application form*** with all original contract proposals and color samples for the proposed work to the Taylor Main Street office at 400 Porter Street in City Hall no later than the second Wednesday of the month.
4. ***The approval process will include without limitation the following***:

   (a) The Taylor Main Street Design Committee meets at 6:30 p.m. on the third Thursday of the month, and all applicants are required to attend and present their grant reimbursement project to the committee for review.

   (b) Notwithstanding anything stated in this Application to the contrary, final approval for any grant shall be vested in the Main Street Advisory Board, but shall be subject to review authority retained by the Taylor City Council.

   (c) The Main Street Advisory Board may receive recommendations from committees, such as the Design Committee, which review all or a part of the Application. Committee recommendations shall be advisory only and no recommendation shall be binding on the Main Street Advisory Board.

(d) The Main Street Advisory Board shall consider only Applications which have been properly and fully completed and which contain all information required in the Application or requested by any committee or the Main Street Advisory Board.

(e) An Applicant who submits an Application that was denied a grant by the Main Street Advisory Board shall not be eligible to re-submit a grant Application for six (6) months from the date the prior Application was declined by the Main Street Advisory Board or in a case reviewed by the Taylor City Council, from the date the Taylor City Council declined the Application.

(f) Applicants receiving approval by the Main Street Advisory Board shall commence painting described within the Application within sixty (60) days from the date the grant is awarded by the Main Street Advisory Board, or in a case reviewed by the City Council, from the date the award is granted by the Taylor City Council. All Applicants must complete the painting described in the Application within ninety (90) days from the date the grant is approved by the Main Street Advisory Board or the Taylor City Council when reviewed by the Taylor City Council. If the Applicant is unable to commence painting within sixty (60) days from the date the grant is approved or complete construction within ninety (90) days from the date the grant is approved, the Applicant can submit a written request for an extension for the commencement date or completion date provided the extension request is made prior to the sixty (60) day time limit. The Main Street Advisory Board shall not be obligated to allow extensions but may do so for good cause determined solely by the Main Street Advisory Board. The extensions, if granted, shall be for the term and for the conditions determined exclusively by the Main Street Advisory Board. An extension denial can not be appealed and shall be final with the Main Street Advisory Board.

(g) As a condition of this grant Application and in consideration of the opportunity to apply for a grant, the Applicant consents and shall allow the Main Street Advisory Board to request City inspections to determine the grant, if awarded, shall not be used for paint to any building that is not contemplated in the application.

(h) The Main Street Advisory Board shall have sole discretion in awarding grants, except in cases appealed to and reviewed by the Taylor City Council. The Main Street Advisory Board shall award grants considering the grant amount requested, grant funds available, the grant program, and effectiveness of the painting.

(i) No Applicant has a proprietary right to receive grant funds. The Main Street Advisory Board shall consider any Application within its discretionary authority to determine what grant amount would be in the best interest of the Grant program. The review criteria may include, but shall not be limited to, compatible, architectural design, streetscape objectives, overall redevelopment of the downtown area and historical property.

(j) No Applicant, nor Applicant agent, representative or tenant, shall be entitled to receive grant approval on the same property if requested within one (1) year from the date a previous grant was awarded by either the Main Street Advisory Board or the Taylor City Council. If a Façade Grant is approved for this property within the same year that a Paint Grant has been awarded, the amount of the Paint Grant will be deducted from the Façade Grant total.

(k) An Applicant must attend Main Street Advisory Board meetings which consider the Application or when requested to do so by the Main Street Advisory Board. Failure to attend a Main Street Advisory Board meeting when required shall be cause for rejection of the Application.

5. ***Reimbursement:*** **When the entire grant project has been satisfactorily completed and reviewed, the applicant shall present the Taylor Main Street office with copies of all paid invoices for a single payment reimbursement of the approved funding**.

6. ***Appeal Process***: Any Application rejected by the Main Street Advisory Board shall be entitled to review by the Taylor City Council. The Applicant shall submit a written request for review to the City Manager no later than ten (10) days from the date the Application is denied by the Main Street Advisory Board. The request for review by the Taylor City Council shall state reasons why the Applicant believes the Application was improperly refused by the Main Street Advisory Board and the reasons why the Applicant believes the Application should be approved. The written review request shall be furnished by the City Manager to the Chairman of the Main Street Advisory Board. The Chairman of the Main Street Advisory Board shall, within ten (10) days of receipt of the Applicant's written request from the City Manager, furnish to the City Manager the Main Street Advisory Board reasons for refusing the Application and shall state reasons why the Application should not be approved by the Taylor City Council. Review by the Taylor City Council will be scheduled within the time restraints and business issues of the Taylor City Council, but in no event later than ninety (90) days from the date the written request for review is received by the City Manager from the Applicant. The City Council shall review the Application and consider the action taken by the Main Street Advisory Board regarding the Application. The Taylor City Council shall not be required to reverse the Main Street Advisory Board unless the Taylor City Council determines the Main Street Advisory Board did not act in substantial compliance with the Application request and applicable policies relating to the Taylor Paint Grant Program. The Taylor City Council determination shall be deemed final action regarding the Application.

Advisory Board Review

Approved_____
Rejected_____
Date_____

PAINT REIMBURSEMENT GRANT PROGRAM APPLICATION

Please return completed with necessary attachments and signed to Taylor Main Street office, 400 Porter St. no later than the 2nd Wednesday of the month.

- Applicant Name_____Date_____
- Business Name_____
- Mailing Address _____
- Contact Phone_____Email Address_____
- Building Owner *(if different from applicant)*_____
- Building Name _____
- Building Address_____
- Details of Planned Improvements for Paint Reimbursement Grant:
  (use additional paper if necessary)

_____

_____

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_____

- List Contractor Proposals and Total Amounts *(please attach original proposals)*:

1. _____
2. _____
3. _____

- **TOTAL COST OF PROPOSED PAINT PROJECT:** _____
- **AMOUNT OF PAINT GRANT REQUESTED:** _____

Attach with completed application: 1) photographs of proposed work, 2) all final color samples used and 3) original copies of all contractor proposals.

_____

Applicant's Signature ***Date***

PAINT REIMBURSEMENT GRANT AGREEMENT FORM

Please return completed with necessary attachments and signed to Taylor Main Street office, 400 Porter St. no later than the 2nd Wednesday of the month.

I have met with the Taylor Main Street Manager, and I fully understand the Paint Reimbursement Grant Procedures and Details established by the Taylor Main Street Advisory Board. I intend to use this grant for the aforementioned painting project to forward the efforts of the downtown revitalization and historic preservation program known as Taylor Main Street.

I have read the Paint Reimbursement Grant Application Procedures.

I understand that if I am awarded a Paint Reimbursement Grant by the Taylor Main Street Advisory Board, any deviation from the approved project may result in the partial or total withdrawal of the Paint Reimbursement Grant.

_____

Business Name

_____

Applicant's Signature ***Date***

_____

Building Owner's Signature ***Date***

_____

Taylor Main Street Manager's Signature ***Date***

_____

Taylor Main Street Advisory Board's Approval ***Date***