SUBMITTAL INSTRUCTIONS FOR RESIDENTIAL SLAB FOUNDATION REPAIRS

Notice to Property Owners:
The International Residential Code has no requirement for the definition of level. The property owner must be aware that foundation repair may not meet your expectations for leveling the slab. The City strongly encourages you as the property owner to discuss this thoroughly with the contractor and/or design engineer to ensure that you have a good understanding of the outcome of the project.

Minimum Submittal Requirements

1. Submit permit application with the necessary plans and fees.

2. The following information must be submitted with the permit application:
   - All documents shall reference the specific address where the work will be performed.
   - The permit application must include a request for a plumbing test to be performed at the conclusion of the project.
   - Plan(s) showing the dimensions of the home's slab, the number of inches of tilt and/or deflection at as many locations on the slab as necessary, the number, location and type of piers or whatever system will be used and an illustration of the expected outcome of the project.
   - Provide details of the foundation system that will be used to repair the slab (pressed piling, spread-footing, drilled pier, etc).
   - Any written specifications needed to clarify the proposed foundation system and its installation.
   - An Engineer's seal is required on all plans, specifications and any other documents submitted for review.
   - Additional information may be required by the inspector to clarify the scope of the work proposed.
   - If there are any changes to the approved scope of work, plans and/or details that were permitted, the amendments must be resubmitted reflecting the revisions to original scope of work, plans and/or details. Amendments to the approved plans must also be sealed and signed by the design engineer.

3. Plan review.
   - Once a complete permit application is received by City of Taylor, review takes approximately three (3) working days.
   - At that time, the Inspector may require additional information or approve the application and the building permit is issued.

4. The City's Building Inspector will also inspect the work being performed. This is how you can request an inspection and what the Inspector will look for:
   - You must call the inspection request line at 512-352-2224. AM call, PM inspection. PM call, next day AM inspection.
   - Pre-pour inspections are required on all poured piers-spread-footings to ensure the rebar is sufficient and depth can be verified.
   - Call for inspection before backfilling holes for all foundation systems.
   - If interior piers are required, you can backfill and tie rebar upon leveling and call for

inspection on these pier locations at the same time the exterior holes are inspected.

- If there are any changes to the approved scope of work, plans and/or details that were permitted, the amendments must be resubmitted reflecting the revisions to original scope of work, plans and/or details. Amendments to the approved plans must also be sealed and signed by the design engineer.

5. A master plumber is required to pull a permit to conduct a static-leak test upon completion of your work and provide a document certifying that all plumbing is leak-free.

6. Project close-out and finalization.

To close and final-out the building permit and the project, email, fax or bring the final Engineering Report to the inspector. This report will state, at a minimum, that all the work was performed in accordance with the Engineer's repair design and must be signed and sealed by the Engineer. Following the receipt of the Engineer's Report, the City will issue the green tag signifying the completion of the project.

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