



Dear Firefighter / EMT Job Applicant,

Thank you for your interest in a career with the City of Taylor Fire Department. An application is available on our website which you must complete and submit online with related documents by the deadline. The application includes a supplemental packet which contains important information about the application and exam process.

The City of Taylor Fire Department is governed by Local Government Code Civil Service Chapter 143. An applicant must meet the **Minimum Eligibility Requirements for Firefighters** in order to be eligible to test. Upon completion of the written test, an eligibility list is created based on the applicant's test score and additional points for military service, if applicable. This list will remain in effect for up to one year or until it is exhausted, whichever one occurs first. The following is a summary of the application requirements:

To be considered for employment with the City of Taylor, an applicant must complete an online Application with required related documents and meet these requirements:

- The application must contain truthful and complete responses. Failure to answer a question in its entirety or failure to completely fill out the application may lead to disqualification from further consideration.
- All sections of the Application must be completed.
- If a question or section does not apply to you, mark it as "N/A" or not applicable.
- Be thorough and complete in listing all previous and current education and employment. List all schools attended including Fire and EMT training. In addition, explain any gaps in education and employment history.
- You can receive military service credit points if you have previous military service showing a minimum of 180 days of active military service at the time of application and by the specified application deadline. Any discharge other than honorable discharge is not creditable for the purpose of this section. Points will not be given to you if the DD-214 form is not received prior to the start of the entrance exam.

- Emergency Medical Technician Certificate / proof of eligibility from Texas Department of State Health Services (TDSHS)
- Basic Firefighter Certification / Notice of eligibility from the Texas Commission on Fire Protection
- Texas DPS Driver Record showing all accidents and violations in record (Type 3)
- Signed and notarized Authorization for Release of Information, Authorization of Release of Liability for Physical Agility

Applications must be completed online and upload required documents by June 3, 2020.

Applicants may order the practice "**Comprehensive Examination Battery, CEB Candidate Orientation Guide**" by clicking the following link: <http://www.fpsi.com/product/ceb-candidate-orientation-guide/>. The **CEB Candidate Orientation Guide** is a helpful tool to prepare for the exam and can be downloaded as a PDF file and saved or printed. Please read through the disclaimer on the order page in order to have a successful download. Payments will be submitted through PayPal via an account or credit/debit card. Once payment is submitted, PayPal automatically redirects you back to the FPSI site where access to the download link will be located on the *Order Details-Checkout Status* page. Applicants must pay close attention to ALL instructions on both FPSI and PayPal's websites in order to access the instant download successfully!



---

**NOTICE OF CIVIL SERVICE EXAMINATION  
FIREFIGHTER / EMT**

City of Taylor, Texas  
May 1, 2020

**EXAMINATION INFO:**

DATE:	Wed, June 10, 2020
TIME:	9:00 a.m.
PLACE:	Taylor City Hall 400 Porter Street Taylor, Texas

**SUMMARY OF POSITION:** Responds to fires, and other emergencies, sustains a high level of preparedness for emergencies, maintains vehicles and equipment for fire suppression / prevention and other duties. Subject to call-back for emergencies, special training on other administrative reasons.

**ELIGIBILITY LIST:** The Eligibility List established through this testing will be effective for twelve months from the date of the test or until exhausted, whichever comes first.

**INTENT TO TEST:** Application and related information packet can be found on-line at [www.taylor.tx.gov](http://www.taylor.tx.gov).

**DEADLINE FOR SUBMITTING APPLICATION:** **Wednesday, June 3, 2020**  
Eligible candidates desiring to take this entrance examination shall submit their application with required attachments through the City of Taylor online application by the deadline.

**Failure to submit the application by the above date shall render the candidate ineligible to take the examination.**

**Certificate**

I certify that the above notice was posted in the Lobby of City Hall of the City of Taylor, Texas on May 1, 2020 at 9:30 AM

  
\_\_\_\_\_  
Kim Peterson  
Director, Human Resource & Civil Service

**June 2020 – City of Taylor Firefighter / EMT Application Process**  
**SEQUENCE OF EVENTS**

<b>APPLICATION DEADLINE</b>	Wed, June 3, 2020
<u>Online Application:</u> <a href="http://www.taylortx.gov">www.taylortx.gov</a>	
<b>WRITTEN TEST</b>	Wed, June 10, 2020 9:00 a.m.
<u>Location:</u> Taylor City Hall 400 Porter Street, Taylor, TX 76574	
<b>PHYSICAL AGILITY PRACTICE DATES</b>	Sat, June 13 (10am-2pm) Mon, June 15 (4-7pm)
<u>Location:</u> Taylor Fire Administration 304 E. 3 <sup>rd</sup> Street, Taylor, TX 76574	
NOTE: Candidates must contact the Fire Department at 512-352-6992 OR by email to: <a href="mailto:michele.vrabel@taylortx.gov">michele.vrabel@taylortx.gov</a> to provide notice of when they will be attending a practice date at by Friday, June 12 <sup>th</sup> .	
<b>PHYSICAL ABILITY AND AGILITY COURSE</b>	Wed, June 17, 2020 8:00 a.m.
<u>Location:</u> Taylor Fire Administration 304 E. 3 <sup>rd</sup> Street, Taylor, TX 76574	
<b>ORAL INTERVIEW BOARD</b>	By appointment
<u>Location:</u> City Hall Council Chambers 400 Porter Street, Taylor, TX 76574	
<b>FINAL INTERVIEW</b>	By appointment
<u>Location:</u> Fire Chief's Office 304 E. 3 <sup>rd</sup> Street, Taylor, TX 76574	

### **MINIMUM ELIGIBILITY REQUIREMENTS FOR FIREFIGHTERS**

An applicant for firefighter shall meet the following criteria in order to be considered for an entry-level position:

- (a) Achieve a minimum passing score of seventy (70) percent on the written examination;
- (b) Successfully complete the physical agility test.
- (c) Pass a background investigation;
- (d) Pass oral interviews;
- (e) Successfully complete a post-job offer psychological examination and medical examination that includes passing a hearing exam and a visual acuity test, which demonstrates visual acuity to the extent that both eyes are correctable to at least 20/20 binocular vision and physician certification that the applicant is not dependent on and does not use illegal drugs.
- (f) Be at least nineteen (19) years of age and not more than thirty-five (35) years of age at the time of hire.
- (g) Be a graduate of an accredited high school or have an equivalency certificate;
- (h) Have a valid Texas driver's license at the date of hire;
- (i) Be a citizen of the United States by birth or naturalization;
- (j) Be able to read, write, and speak the English language;
- (k) Be of good moral character;
- (l) Be certified as basic firefighter, or certifiable at time of appointment, as established by the Texas Commission on Fire Protection and the Texas Department of State Health Services. Preference may be given to candidates possessing this certification. At or before the time of entrance examination, applicants shall provide either (1) evidence of certifiability issued by the Texas Commission on Fire Protection, or (2) evidence of current enrollment in a basic recruit fire training academy approved by the Texas Commission of Fire Protection; and
- (m) Be certified as EMT-Basic or higher, or certifiable at time of appointment, by the Texas Department of State Health Services. Preference may be given to candidates possessing this certification. At or before the time of entrance examination, applicants shall provide either (1) an EMT Certificate issued by the Texas Department of State Health Services, or (2) evidence of current enrollment in an EMT course approved by the Texas Department of State Health Services.

## **CAUSE FOR REJECTION FOR FIREFIGHTERS AND POLICE OFFICERS**

The City may reject an applicant for one or more of the following reasons listed below. Time calculations for an action that constitutes rejection for a specified period of time shall be calculated from the date the application for employment is submitted by an applicant.

- (a) Applicant fails to pass any part of the entrance examinations;
- (b) Applicant fails to make application in the manner prescribed in the notice of examination, and/or fails to file the application with the Director within the time limits prescribed in the notice of examination;
- (c) Applicant fails to meet Minimum Standards for Initial Licensure (or it is reasonably believed will fail to meet the standards at time of academy graduation) as set forth by Texas Commission on Law Enforcement Officer Standards and Education for peace officer candidates (with the exception of having successfully met police academy training standards and passing examinations for each license sought) or fails to meet any of the minimum requirements expressed in the rules of the Texas Commission on Fire Protection and the Texas Department of Health for fire fighter candidates;
- (d) Applicant is not a citizen of the United States of America by birth or naturalization. The applicant shall be considered disqualified until citizenship is obtained in compliance with federal laws.
- (e) Applicant fails to demonstrate his/her ability to read, write, and fluently speak the English language. The applicant shall be disqualified until the deficiency is corrected.
- (f) Applicant is unable to perform the essential functions of the position to which he/she seeks appointment, with or without reasonable accommodation.
- (g) Applicant has been convicted of or admitted to conduct that constitutes a Class A or Class B Misdemeanor under the Penal Code or equivalent under federal law, to include the Uniform Code of Military Justice (UCMJ), within the past ten (10) years. Conviction of or admission to conduct that constitutes a Class A or Class B Misdemeanor shall result in a temporary rejection. Crimes involving moral turpitude may result in permanent disqualification and shall be considered on a case-by-case basis with appropriate consideration of circumstances and recency.

Applicant has been convicted of or admitted to conduct which constitutes a felony under state or federal law, to include the UCMJ. Conviction of or admission to conduct that constitutes a felony shall result in permanent disqualification.

An applicant shall not be considered for employment while charges are pending for any criminal offense or while he/she is currently on probation for any offense.

- (h) Applicant has made any false statement in any material fact; withheld information, practiced or attempted to practice any deception or fraud in his/her application, examination or appointment. Depending on the variables involved, rejection may be either permanent or temporary.
- (i) Applicant fails to complete or satisfactorily meet the employment process requirement of the respective Department, including missed appointments, failure to return necessary paperwork, failure to notify Department of changes in address or telephone numbers, failure to properly complete any or all application materials, or who otherwise fails to complete application process.
- (j) Applicant fails to satisfactorily complete the oral interview process, including but not limited to B-PAD (Behavioral Personnel Assessment Device) for police officer applicants, if required. An applicant shall be disqualified for failure to verbally communicate effectively and appropriately; failure to demonstrate an understanding of the roles and responsibilities of a firefighter or police officer; failure to present the maturity expected of a firefighter or police officer; or failure to accurately and precisely respond to the questions of the interviewers.
- (k) Applicant has used illicit substances as indicated by the following guidelines;

An applicant may be temporarily or permanently disqualified if it has been determined by the City that, or he/she has admitted to, conduct which constitutes excessive and/or recent use of illicit substance(s) or excessive use of intoxicants. Conduct involving excessive and/or recent use of illicit substance or excessive use of intoxicants shall be considered on a case-by-case basis with consideration given to circumstances and recency.

An Applicant may be temporarily or permanently disqualified if it has been determined by the City that, or he/she has admitted to, conduct which constitutes abuse of legally obtained prescription medication(s), or illegal use of the prescription medication(s) of another person. Conduct involving the abuse and/or misuse of prescription medication(s) shall be considered on a case-by-case basis with consideration given to circumstances and recency.

An applicant shall be permanently disqualified if it has been determined by the City that, or he/she has admitted to, conduct which constitutes illegal use of felony grade substances as defined in the Texas Penal Code.

- (l) Applicant has a conviction of DWI/BWI/FWI/DUI within the past five (5) years or violations exceeding four (4) events (moving violations or

preventable accidents) within the past three (3) years. An applicant shall be temporarily disqualified until he/she can meet the above standards.

Lesser, but more severe, violations which tend to indicate driving habits that are not compatible with the operation of emergency vehicles and present potential liabilities to the City shall be temporary disqualifications. Reapplication shall be permitted when the applicant can meet the above standards.

- (m) Applicant has been dismissed or resigned in lieu of dismissal from any employment for inefficiency, delinquency, or misconduct. Said dismissal or termination shall be considered on a case-by-case basis. Rejection under this provision shall be considered permanent.
- (n) Applicant has demonstrated a failure to pay just debts. Due to the variable involved, each situation shall be considered on a case-by-case basis. Factors which shall be considered include, but are not limited to: type and number of debts, reasons for the bad credit, extenuating circumstances, and the potential for the credit-related problems impacting the applicant's judgment and integrity. Resolution of bad credit may result in requalification.
- (o) Applicant has exercised poor judgment skills within the past five (5) years. The applicant has demonstrated either immaturity or poor judgment in the applicant's decision-making process. Examples of such conduct would include, but is not limited to: attendance at a party or social function at which controlled substances or dangerous drugs are consumed, and such activity is known or should have been known by the applicant; silent acceptance of known illegal conduct by others in his/her presence; workplace behavior/decisions that adversely affect the business or associates, with little or no objectively justifiable need for such behavior. Rejection for this cause shall be temporary until the applicant can demonstrate that his/her judgment skills have developed.
- (p) Applicant has a history of unstable work, i.e., including short terms of employment over his/her employment history; a history of employment in an illegal occupation. Rejection under this provision shall be temporary in nature and an applicant shall be eligible for reapplication after a five (5) year period. Due to the variables involved, each situation shall be considered on a case-by-case basis. Rejection for employment in an illegal occupation shall be permanent in nature.
- (q) Applicant has failed to meet all legal requirements necessary for future licensing and certification as required by the Texas Commission on Law Enforcement Officer Standards and Education, the Texas Commission on Fire Protection and the Texas Department of Health. Rejection for this cause shall be temporary until applicant can meet those standards.



- (r) Applicant has been discharged from any military service under less than honorable conditions, including specifically:
  - i. Under other than honorable conditions;
  - ii. Bad conduct;
  - iii. Dishonorable; or
  - iv. Any other characterization of service indicating bad character.
  
- (s) Applicant fails to return a completed Personal History Statement at a time designated by the Department Head.

## **ENTRANCE EXAMINATION ADMINISTRATION PROCEDURES**

- (a) Smoking shall be prohibited at all times in the testing area.
- (b) Check In – An applicant shall be checked in and provide proof of identity with a valid Driver’s License. No applicant shall be admitted once test instructions start.
- (c) Military Service Credit – An applicant who desires to have military service credit of five (5) points added to a passing test score of 70% or better, shall provide an original DD-214 showing a minimum of 180 total days of active military service at the time of application and by the specified application deadline. Any discharge other than honorable discharge is not creditable for the purpose of this section.
- (d) Failure to Appear – The application of an applicant who fails to appear for the entrance examination shall be voided and shall be disposed of by the Director.
- (e) Cancellation or postponement of entrance examination – The Commission or Director may cancel or postpone a scheduled entrance examination for sufficient cause.
- (f) Dishonesty – An examinee taking an entrance examination who uses or attempts to use any dishonest means to answer a question on such an examination shall have his/her examination confiscated and voided by the Test Administrator. The examinee will be removed from the testing site. The Test Administrator shall report the action to the Director.
- (g) Upon request, accommodations shall be provided to an applicant in accordance with the Americans with Disabilities Act. An applicant who needs special arrangements shall submit a request in writing to the Director at a time to be determined by the Director.
- (h)
  1. Each applicant who is a natural born or adopted child of a fire fighter who died in the line of duty, upon receiving a passing grade on the entrance examination, will be automatically ranked at the top of the eligibility list, subject to meeting all entry-level hiring requirements.
  2. The deceased fire fighter/parent must have been employed by a municipality covered by Chapter 143, Texas Local Government Code.
  3. The applicant must provide the name of the deceased fire fighter/parent on his or her application. The Director will be responsible for verifying the information relating to the line of duty death prior to placing that applicant at the top of the eligibility list.

**THE STATE OF TEXAS**  
**COUNTY OF WILLIAMSON**

**AUTHORIZATION FOR RELEASE**  
**OF**  
**PERSONAL INFORMATION**

I, \_\_\_\_\_ do hereby authorize a review of and full disclosure of all records concerning myself to any duly authorized agent of the Taylor Fire Department whether the said records are private, public or confidential nature.

The intent of this authorization is to give my consent for full and complete disclosure of the records of educational institutions, financial or credit institutions, including records of loans, the records of commercial or retail, credit agencies (including credit reports and/or ratings); and other financial statements and records wherever filed; medical and psychiatric treatment and/or consultation, including hospitals, clinics, private practitioners and the U.S. Veteran's Administration; employment and pre-employment records, including background reports, efficiency ratings, complaints or grievances filed by or against me and the records and recollections of attorneys at law, or of other counsel, whether representing one or another person in any case, either criminal or civil, in which I presently have, or have had an interest in.

I understand that any information obtained by the Personal History Background investigation, which is developed directly or indirectly, in whole or in part, upon this release of authorization, will be considered in determining my suitability for employment or advancement by the Taylor Fire Department. I also certify that any person(s) who may furnish such information concerning me shall not be held accountable for giving this information; and I do hereby release said person(s) from any and all liability which may be incurred as a result of furnishing such information.

Information received from all sources will be kept confidential and will not be released to either the applicant or personnel not involved in the hiring/promotion process.

A photocopy of this release form will be valid as an original thereof, even though the said photocopy does not contain an original writing of my signature.

\_\_\_\_\_  
Signature (Includes maiden name if applicable)

Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security No. \_\_\_\_\_

Subscribed and sworn to before me, by the said: \_\_\_\_\_

This \_\_\_\_ day of \_\_\_\_\_ 20\_\_ to certify which witness my hand and seal of office.

\_\_\_\_\_  
Notary Public In and For  
County of \_\_\_\_\_  
State of Texas

**AUTHORIZATION FOR RELEASE  
OF LIABILITY  
PHYSICAL AGILITY TEST**

I \_\_\_\_\_ acknowledge that the Physical Agility Test administered by the City of Taylor as part of its Firefighter Entrance examination is physically demanding. I have freely and voluntarily undertaken to participate in the Physical Agility Test. I further understand that participating in the Test could result in a personal injury, and I accept all risk of injury.

I release and discharge the City of Taylor, and its elected and appointed officials and employees, in their official and individual capacities, from any claim, demand, or cause of action arising out of the activities of the Physical Agility Test. I further agree to indemnify and hold harmless the City of Taylor, Texas, its elected and appointed officials and employees from all claims for loss, damage or injury sustained by me, whether caused by me, caused by the negligence of the City of Taylor, Texas, its elected and appointed officials and employees, caused by the negligence of any other participant in the above-referenced Physical Fitness Test, or caused by any other person.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Date: \_\_\_\_\_

## Taylor Fire Department Physical Agility

The City of Taylor Firefighter Physical Agility Test will consist of one event. This event will consist of the Fireground Simulation portion of the Physical Agility Event. Appropriate attire should be worn for this event. Open toe shoes are NOT allowed.

### Fireground Simulation Event

APPLICANTS WITH PHYSICAL OR MEDICAL CONDITIONS OF ANY NATURE SHOULD:

1. CONTACT THEIR PHYSICIAN BEFORE TAKING THE PHYSICAL ABILITY TEST TO DETERMINE IF IT IS ADVISABLE TO TAKE THIS TEST.
2. WITHDRAW FROM THE PROCESS IF THEY HAVE ANY CONDITION OR LIMITATION THAT COULD ENDANGER THEM IF THEY PARTICIPATED IN THIS TEST.

*The City of Taylor, the Taylor Fire Department, its agents and employees do not assume any responsibility for an applicant's health or medical condition or the effect that this test could have. Further, the City of Taylor, the Taylor Fire Department, its agents and employees accept no responsibility or liability for any injury an applicant might receive during the test. This test should be considered strenuous physical activity and as such carries a risk of injury, not limited to strained muscles, scrapes, scratches and/or bruises. Injuries should be reported immediately to the test proctors.*

Timed events include: Rescue Maze, Aerial Ladder Climb, Charged Hose Drag, Equipment Carry, Ventilation Simulator, Body Carry and Ladder Raise.

Location: 300 Washburn, Street, Taylor Texas 76574

Eligible candidates will attend an onsite orientation followed by the actual administering of the test. Those who pass will be scheduled for the first interview stage: the Panel Interview.



# Fireground Simulation Event

## Instructions and Details

Applicants are required to wear structural firefighting Personal Protective Equipment (PPE) and Self Contained Breathing Apparatus (SCBA) throughout the physical ability testing. Structural firefighting PPE will consist of a bunker coat with the thermal and vapor liner, helmet, gloves and must have met NFPA Standards. The SCBA will consist of the backpack with frame, shoulder and waist straps, and air cylinder. A blacked out SCBA Face Piece will be worn only during Event 1: Rescue Maze. The remainder of the events will be performed without a face piece. All equipment will be provided by the Taylor Fire Department.

### **Event 1: Rescue Maze** ***(maximum time allowed 2 minutes)***

Each applicant will enter the rescue maze and follow 100 feet of 1-3/4 inch hose through the rescue maze until they exit the other end.

Each applicant must not lose contact with the hose. Contact for this event is defined as: "At least one hand on the hose at all times."

Failure point: *(hitting any failure point means overall test failure and disqualification from continuing in the hiring selection process)*

- ✓ Exceed maximum time allowed (2 minutes).
- ✓ Lose contact with hose (release).

### **Event 2: Aerial Ladder Climb** ***(maximum time allowed 3 minutes)***

Aerial ladder will be at a 70-degree angle and extended to 75 feet.

Applicant will climb the ladder using a "truck" belt and safety line.

Applicant must touch every rung while climbing up and climbing down the aerial ladder device.

Each applicant will be instructed to remain at the top climbing rung of the aerial for 10 seconds prior to descent.

A whistle will signify the completion of the 10 seconds. After the whistle is sounded the applicant can then start descending the aerial ladder.

Applicant must remove ladder belt after dismounting the aerial apparatus.

After the applicant removes the ladder belt the next event, Event 3: Fireground Evolution, will start in 30 seconds.

Failure point: *(hitting any failure point means overall test failure and disqualification from continuing in the hiring selection process)*

- ✓ Exceed maximum time allowed (3 minutes).
- ✓ Skipping ladder rungs.

**Event 3: Fireground Evolution**  
***(maximum time allowed 4 minutes)***

This event consists of five separate stages; A, B, C, D, and E.

- A) Charged Hose Drag
- B) Equipment Carry
- C) Ventilation Simulator
- D) Dummy Carry
- E) Ladder Raise

Each stage is described below.

Applicant must wait the full 30 seconds prior to starting Event 3: Fireground Evolution.

1<sup>st</sup> Early Start is a Warning

2<sup>nd</sup> Early Start is a Failure, thus disqualifying applicant from continuing along in the hiring selection process.

**A) Charged Hose Drag**

200 feet of 1-3/4 inch hose will be used for this event. This hose is to be charged and maintained at approximately 100 psi.

Nozzle shall be secured in the closed position for the test.

Each applicant will drag the hose a distance of 100 feet then return to the starting point for a total of 200 feet. Cones will be placed to clearly define the distance.

Each applicant will return the nozzle to the starting point.

The applicant can "aim" the nozzle straight down or forward but not backwards. The applicant must maintain control of the nozzle throughout the entirety of this event. This is for the safety of the candidate and to minimize the possibility of damage to the equipment.

Warning point:

- ✓ Improper aiming of the nozzle.

Failure point: *(hitting any failure point means overall test failure and disqualification from continuing in the hiring selection process)*

- ✓ Exceed total time given for entire event.
- ✓ Lose control of the nozzle.
- ✓ Improper aiming of the nozzle.

## **B) Equipment Carry**

The equipment used for this portion of the event will be a ventilation fan. The fan will be located on the ground inside a 3 feet x 3 feet area marked with paint or tape.

A cone will be placed and marked 75 feet past the 3 feet x 3 feet area. Each applicant must lift the fan and then carry it 75 feet to the cone, go around the cone and return it back to the 3 feet x 3 feet marked area.

Each applicant must not allow the fan to touch the ground until it is returned to the 3 feet x 3 feet area.

Failure point: *(hitting any failure point means overall test failure and disqualification from continuing in the hiring selection process)*

- ✓ Exceed total time given for entire event.
- ✓ Fan touches ground prior to reaching return area.
- ✓ Applicant touches a cone.

## **C) Ventilation Simulator**

An eight (8) pound lead shot hammer will be used for this event.

The applicant must drive the sled 5 feet with the sledge hammer.

The applicant must maintain control of the sledge hammer throughout this event.

No pushing or pulling of the sled by the hammer. The applicant will receive one (1) warning for each violation.

Failure point: *(hitting any failure point means overall test failure and disqualification from continuing in the hiring selection process)*

- ✓ Exceed total time given for entire event.
- ✓ Lose control of the hammer.
- ✓ No pushing or pulling the sled with hammer. 1<sup>st</sup> violation will result in a warning; the second warning will result in failure.

## **D) Victim (Dummy) Carry**

The dummy victim used for this event will weigh approximately 150 pounds.

When carrying the dummy, it may be either dragged or carried in any fashion as long as the head does not strike the ground.

Applicant must pick up the dummy and then advance 25 feet to a cone positioned on a bucket of sand, proceed around the cone and return to the starting point for a total drag or carry of 50 feet.

The entire dummy must pass the finish line that will be clearly marked by a line and/or cones.



## **D) Victim (Dummy) Carry, CONTINUED**

Failure point: *(hitting any failure point means overall test failure and disqualification from continuing along the hiring selection process)*

- ✓ Exceed total time given for entire event.
- ✓ Dummy's head touches the ground.
- ✓ Applicant touches cone and/or bucket of sand.

## **E) Ladder Raise**

Standing in a designated 2 foot x 2 foot square 6 inches from the ladder, the applicant will fully raise (extend) and lower the top (fly) section of a permanently fixed 24 foot ladder twice by using the hand-over-hand method.

The applicant must not allow his/her feet to step outside of the lines of the box.

The applicant must not allow the rope to slide through his/her hands to lower the fly section or step out of the designated square. The applicant will receive one (1) warning for each violation.

Warning point:

- ✓ First violation will result in a warning of any of the following:
  - Steps outside of the lines of the box.
  - Allows rope to slide through hands.
  - Does not use hand over hand method.

Failure point: *(hitting any failure point means overall test failure and disqualification from continuing in the hiring selection process)*

- ✓ Exceed total time given for entire event.
- ✓ Second violation of any of the following will result in failure:
  - Steps outside of the lines of the box.
  - Allows rope to slide through hands.
  - Does not use hand over hand method.

## **FINISH**



## JOB DESCRIPTION

Class No: 512  
 Pay Group: CS  
 Date: March 9, 2018

Job Title: **Firefighter/EMT**  
 EEOC Category: Protective Service Workers  
 FLSA Category: Nonexempt

### BRIEF DESCRIPTION OF THE JOB:

Responds to fires, and other emergencies, sustains a high level of preparedness for emergencies, maintains vehicles and equipment for fire suppression/prevention and other duties. Subject to call-back for emergencies, special training on other administrative reasons.

### ORGANIZATIONAL RELATIONSHIPS:

Reports to: Fire Lieutenant, Assistant Chief, Chief  
 Directs: Subordinates  
 Other: Has contact with other City employees, vendors and general public

**ESSENTIAL DUTIES:** This is a description of the way this job is currently performed; there is potential for accommodation.

Description of Work	Av. % of time	Strength*	Physical Demand Code*
Maintains building, vehicles, grounds and equipment	25%	L	A,C,D,E,F,G,H ,I,K,M,N,O,P, Q,R,S,T
Responds to fire, emergency medical, haz-mat, and other alarms and may include call back to duty for emergency incidents.	25%	VH	A,B,C,D,E,F,G ,H,I,J,K,L,M,N, O,P,Q,R,S,T,U
Conduct inspections of businesses and/or pre-incident fire plans to ensure compliance with City ordinances pertaining to fire prevention and nuisance codes.	5%	L/M	A,B,C,D,E,F,G ,H,I,J,K,L,M,N, O,P,Q,R,S,T
Conduct or participate in training classes and drills for firefighting personnel and general public about fire prevention and safety.	5%	S/L/M	A,B,C,D,E,F,G ,H,I,J,K,L,M,N, O,P,Q,R,S,T
Maintain records and reports to assigned projects and special duty assignments.	5%	S	B,H,I,Q,R,S
Assist in fire investigations as directed.	5%	S/L/M	Q,N,J,H,G,E,F ,A,B,D
Perform related duties such as participation in physical training, drills, and classes.	15%	M/H	All except T
Completion of special projects as assigned by ranking officers.	5%	L/M	ALL except T
Serves in extension of current duties as required for emergency management, particularly in the areas of fire, rescue, communication, public warning, and hazardous materials	5%	M/H	ALL except T

Description of Work	Av. % of time	Strength*	Physical Demand Code*
Drive and operate apparatus while responding to and suppressing structural, vehicle, wildland, chemical, and other fires. Establish water supplies, monitor and maintain appropriate water stream volume and pressure, and assist company with connecting and laying hose line, setting up master stream devices, setting up and operating equipment. Upon extinguishing of fire, clean, inspect, and if necessary, refuel equipment, and return it to response readiness.	5%	VH	All
Provides quality customer service to City staff, the general public, and all other work contacts	Constant	N/A	N/A

**PHYSICAL DEMANDS:**

1. Overall Strength Demand  Sedentary  Light  Medium  Heavy  Very Heavy

2. Frequency for each physical demand listed in Essential Duties:

- |                            |                           |                            |                          |                            |                     |                            |                         |
|----------------------------|---------------------------|----------------------------|--------------------------|----------------------------|---------------------|----------------------------|-------------------------|
| <input type="checkbox"/> F | <b>A. Standing</b>        | <input type="checkbox"/> O | <b>G. Reaching</b>       | <input type="checkbox"/> O | <b>L. Crawling</b>  | <input type="checkbox"/> C | <b>Q. Vision</b>        |
| <input type="checkbox"/> O | <b>B. Sitting</b>         | <input type="checkbox"/> F | <b>H. Handling</b>       | <input type="checkbox"/> F | <b>M. Bending</b>   | <input type="checkbox"/> C | <b>R. Hearing</b>       |
| <input type="checkbox"/> F | <b>C. Walking</b>         | <input type="checkbox"/> C | <b>I. Fine Dexterity</b> | <input type="checkbox"/> O | <b>N. Twisting</b>  | <input type="checkbox"/> C | <b>S. Talking</b>       |
| <input type="checkbox"/> O | <b>D. Lifting</b>         | <input type="checkbox"/> O | <b>J. Kneeling</b>       | <input type="checkbox"/> F | <b>O. Climbing</b>  | <input type="checkbox"/> F | <b>T. Foot Controls</b> |
| <input type="checkbox"/> F | <b>E. Carrying</b>        | <input type="checkbox"/> O | <b>K. Crouching</b>      | <input type="checkbox"/> F | <b>P. Balancing</b> | <input type="checkbox"/> R | <b>U. Other</b>         |
| <input type="checkbox"/> O | <b>F. Pushing/Pulling</b> |                            |                          |                            |                     |                            | Running                 |

C-Continuously, F-Frequently, O-Occasionally; R-Rarely

3. Description of Physical Demand

Physical Demand	Description
STANDING/WALKING	On concrete, asphalt, burned out buildings, may walk on structurally unsafe surfaces.
SITTING	To drive to emergency situations; for instruction; for rest periods; to do paperwork and computer work at desk; to perform maintenance on equipment
LIFTING/CARRYING	Protective gear - 23 lbs.; self-contained breathing apparatuses - 24 lbs.; ladders up to 24 foot long - 64 lbs.; fan - 45 lbs.; fire extinguisher - 45 lbs.; jaws and power unit - 60 lbs. each; stretcher weight - 55 lbs., plus weight of victim.
PUSHING/PULLING	Red line - 20 lbs. of exertion; hose - 45 to over 50 lbs. of exertion; pull discharge valve - over 50 lbs. of exertion ; close discharge valve - over 50 lbs. of exertion; close valve - 55 lbs. of exertion; push and pull charged hose - over 50 lbs. of exertion; for CPR - 35 lbs. of force; to remove and replace equipment stored in compartments on sites of fire trucks; to sweep

	and mop as part of building maintenance
REACHING	For fan and hurst tool in cramped confined space; to lift ladders - 6 inches; for fire extinguishers - 20 inches; for deluge gun - up to 80 inches; for extension ladder - 72 inches; for hurst tool and power unit - 42 inches; to use ceiling hook to pull ceiling and to wash apparatus.
HANDLING	To connect hoses; use ladders; use small tools; open and close valves; handle victims.
FINE DEXTERITY	To draw pre-fire plans; use chemical monitors; fill out reports; tie ropes and knots
BENDING	To fold, couple and uncouple fire hoses; move equipment and tools; administer first aid.
CROUCHING/CRAWLING	In search and rescue operations; to use fire stream to place water in structure; to operate fan; in victim extrication; to fight fires in smoke; to perform vehicle and equipment maintenance
CLIMBING	On ladders, stairs or fire vehicle to obtain equipment and reach fires; to climb stairs in fire station (2nd floor can only be accessed by circular staircase)
BALANCING	To walk on rafters, attics, ladders, use hose stream; climb on fire vehicle
TWISTING	To operate hose streams; put on self-contained breathing apparatus while on fire truck; communicate on vehicle in response to fire; firefighting on a ladder; to pull equipment from compartments on truck
KNEELING	For CPR; to use heavy fire streams; to perform vehicle extrications to perform vehicle and equipment maintenance
VISION	Critical to operate equipment; during rescue operations; and for overall safety
HEARING/TALKING	Communicate during rescue and fire fighting operations; communicate on the radio and in person with the general public; to communicate with fire services staff and volunteer firefighters
FOOT CONTROLS	To drive, push gas and brake pedal - 30 lbs. of exertion; to operate stretcher - 20 lbs. of exertion
RUNNING	Initial response and at scene
ENDURANCE AND STAMINA	Fire fighting and rescue operations involve short periods of great physical demand.

**NON-PHYSICAL DEMANDS:**

- O time pressures
- F noisy/distracting environment
- O emergency situations
- R tedious exacting work situation

- F irregular schedule/overtime
- C working closely with others as part of a team
- O danger/physical abuse
- F performing multiple tasks simultaneously
- F frequent change of tasks
- C other (describe below)

Anticipatory, response and post  
O incident stress varying periods of idle  
time interspersed with emergencies  
requiring intense concentration

C-CONSTANTLY (2/3 or more of the time), F-FREQUENTLY (From 1/3 to 2/3 of the time), O-OCCASIONALLY (Up to 1/3 of the time),R-RARELY (Less than 1 hour per week)

**EQUIPMENT, MACHINES, TOOLS, AND WORK AIDS:**

Vehicles, self-contained breathing apparatus (SCBA), bunker gear, janitorial supplies, aerial device, chainsaws, smoke ejectors, generators, fire pumps, nozzles, axes, pike poles, ladders, ropes, hydraulic tools, various detectors, fire hose

**ENVIRONMENTAL FACTORS AND SAFETY HAZARDS:**

Exposed to extreme heat in burning structures; work outside in all types of weather and high humidity; exposure to chemicals, exhaust fumes, smoke, burning buildings, power lines, buildings with unsafe structural integrity, noise from truck engines, hurst tool, saws, sirens and air horns; vibrations when riding on trucks, operating power saws and hurst tool; work in wet, icy and/or muddy areas sometimes on slippery surfaces such as roof tops or ladders; possible exposure to infectious agents.

**KNOWLEDGE/SKILLS/ABILITIES:**

- Reading: Operations manuals, safety procedures, MSDS sheets, training manuals, other materials to maintain certification
- Writing: Writes reports
- Math: Accurately record timesheets, friction loss, and water flows
- Reasoning: Understand division procedures and policies
- Advanced Theoretical
- Knowledge: Personnel procedures and firefighting strategies

**ACCEPTABLE EXPERIENCE AND TRAINING:**

High school graduate or equivalency certificate

**CERTIFICATES/LICENSES REQUIRED:**

Basic fire fighter certification from Texas Commission on Fire Protection Personnel Standards and Education, Valid State of Texas Class B Exempt Driver's License; and EMT certification

---

**SIGNATURE:**

I agree this job description is a fair representation of the duties of the position that I will be expected to perform.

Applicant or Employee:

\_\_\_\_\_  
Name Signature Date